**Programme:** Claims Consulting – Professional level

**Total hours:**

**No. of courses:** 4

**Course Description:**

**Course 1**

**CCP-505 Construction Law**

1. Introduction

* Contract Law
* Offer and acceptance and consideration
* Torts
* Statutory and regulatory laws in construction
* Surety bonds
* Insurance types in construction
* Type of contracts and payments
* Mechanics Lien Laws

2. Constitution of the United States

* Constitutional law
* State Vs Federal court system
* Court process and procedures
* Mediation and Arbitration proceedings

3. Contract Formations

* Contractual terms
* Precedence
* Implied terms
* Ambiguities
* Risk allocation
* Public vs. private contracts

4. Construction Safety

* Occupational safety and health act
* OSHA standards and enforcement
* OSHA fines and penalties
* OSHA compliance
* OSH Review Commission (OSHRC)
* Professional ethics

**Course 2**

**CCP-506 Contracts and Administration**

1. Methods of Contracting

* Design-build contracting
* Traditional contracting – Design – Bid – Build
* Lease – Lease Back
* JOC – Job Order Contracting
* Best Value Bidding
* Computer applications in contracting
* PPP (Public Private Partnerships)

2. Forms of Agreements

* AIA (American Institute of Architects)
* AGCCMAA
* Customised Contracts developed by Owners
* EJCDC
* Consensus DOCS
* AGC-ASA-ASC standard forms

3. Site Conditions and Operations

* Site layout planning
* Phasing
* Site conditions clauses
* Site management documents
* Challenges in Site Management
* Site investigation
* Practical examples

**Course 3**

**CCP-507 Claims Opportunities**

1. Basis of Claims

* Introduction to claims
* Types of claims
* Justified claims
* Contractual claims
* Unexpected problems
* Claims consciousness

2. Claims Situation

* Contracts interpretation
* Claims for time extension
* Claims for additional payment
* Claims due to delay/disruption under the contract
* Unforeseen physical conditions
* Incomplete and defective work
* Force majeure events and adverse weather
* Fluctuations
* Covid situations
* Case law 1 – changes, delays, and time extensions
* Case law 2 – suspension of work

3. Subcontractors and Suppliers

* Subcontractor’s claims opportunities
* Supplier’s delays
* Other subcontractor’s issues
* Practical examples

**Course 4**

**CCP-508 Preparation of Claims**

1. Notifications and Records

* Notification of claims on time
* Late notice and failure to notify
* Required records and notices
* Site documentations
* Contract administration
* Computer applications

1. Projects and Problems

* Common occurrences
* Cause and effect analysis
* Allocation of culpability
* Analytical methods and evaluation techniques
* Practical exercises

1. Preparation of Claims

* Research objectives and methods
* Trends and trails
* Databasing and process
* Review and analysis of claims
* Development of claims
* Presentation of claims
* Sample correspondences
* Sample claims documents

1. Alternative Dispute Resolution

* Dispute avoidance
* Negotiation
* Dispute review boards
* Mediation
* Arbitration
* State courts litigation